

Request for Qualifications

Project Title: First Christian Church Tower Repair and Restoration Project

Purpose and Scope of Project: We are seeking professional architectural services necessary to assess the feasibility and design for renovations and upgrades for the repair and restoration of the First Christian Church tower, to ensure the tower's long-term integrity as a National Historic Landmark, maintain the urban fabric of the downtown and support the preservation efforts in Columbus. This project is partially funded by a Save America's Treasures grant from the National Park Service.

Services to be provided should include the full range of professional architectural services necessary to assess the feasibility and design of renovations and upgrades and all project work must meet the Secretary of Interior's Standards for the Treatment of Historic Properties and Guidelines for Archeology and Historic Preservation and the architect must meet the Secretary of the Interior's Professional Qualification Standards.

Architectural Services will, at minimum, include the following scope of work:

- Review of existing architectural drawings
- Field investigation and condition assessment
- Revisions to and completion of drawings and specifications partially prepared by the owner's previous architect.
- New drawings and specifications, as necessary.
- Bidding services
- Construction phase services
- Other work necessary for a complete, coordinated project

The ultimate contract will be a lump sum, not to exceed contract. It is proposed that a standard AIA document such as B151-1997 "Abbreviated Standard Form of Agreement Between Owner and Architect" shall be used.

The following grant-required provisions shall be included in the contract:

- A consultant shall not use his/her position for the actual or apparent purpose of private gain other than payment for services rendered for himself/herself or another person, particularly one with whom he/she has family, business, or financial ties (see Chapter 3, Section C.).
- A consultant shall not convey inside information that has not become part of the body of public information and that would not be available upon request, directly to any person for the purpose of private gain for himself/herself or another person, particularly one with whom he/she has family, business, or financial ties.
- A consultant shall not, either for or without compensation, engage in teaching, lecturing, or writing that is dependent on information obtained as a result of his/her employment with the grantee, except when that information has been made available to the general

public or will be made available upon request, or when the SHPO gives written authorization for the use of nonpublic information on the basis that the use is in the public interest.

Following are the criteria and weight for evaluating proposals: Similar Program Experience (30 pts), Grant Program Experience (20 pts.), Full Range of Services (25 pts.), Direct Historic Preservation Experience (15 pts.).

Interested parties may acquire a copy of the Request for Qualifications and Selection Standards from the First Christian Church, 531 5th Street, Columbus, IN 47201, phone (317) 437-1458 (Jeff Logston). Please note that six (6) copies of the Statement of Qualifications of each prospective organization must be received in writing by the First Christian Church, Church Office, 531 5th St, Columbus, IN 47201. Proposals must be received in writing in a sealed envelope labeled "First Christian Church Tower Project" at the Church Office no later than 12:00 p.m. (noon) local time, Friday, July 30, 2021. Statements of Qualifications received after this time will be returned unopened.

For additional information or clarification regarding the Request for Statement of Qualifications, interested parties may contact Eric A. Frey, II, Executive Director, Southern Indiana Housing and Community Development Corporation (SIHCDC) at 812.376.9949 ext. 101 or ericfrey@aracities.org.